

Meeting Minutes
Region 8 Lower Brazos Flood Planning Group Meeting
October 30 2020
9:00AM
GoToWebinar Virtual Meeting

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent () / Alternate Present (*)</u>
Claudia Scott Wright	<i>Agricultural interests</i>	X
David Lilly	<i>Counties</i>	X
Gary L. Spicer	<i>Electric generating utilities</i>	X
Susan Alford	<i>Environmental interests</i>	X
Mark Vogler	<i>Flood districts</i>	X
Glenn Lord	<i>Industries</i>	X
Anthony Beach	<i>Municipalities</i>	X
Sujeeth Draksharam	<i>Public</i>	X
Matt Phillips	<i>River authorities</i>	X
Andrew B. Earles	<i>Small business</i>	X
Alysha Girard	<i>Water districts</i>	X
Brandon Wade	<i>Water utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent()/ Alternate Present (*)</u>
Ellen Kinsey	General Land Office	X
David Van Soest	Texas Commission on Environmental Quality	X
Michelle Bobo	Texas Department of Agriculture	X
Natalie Johnson	Texas Division of Emergency Management	X
David Young	Texas Parks and Wildlife Department	X
Steve Bednarz	Texas State Soil and Water Conservation Board	X
Ryke Moore	Texas Water Development Board	X

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **12**

Number required for quorum per current voting membership of 12: 7

Other Meeting Attendees: **

Kathleen Jackson, TWDB
 Matt Nelson, TWDB (Meeting Facilitator)
 Reem Zoun, TWDB
 James Bronikowski, TWDB
 Morgan White, TWDB
 Hayley Gillespie, TWDB

Steven Richter, TWDB
 Anna Gonzalez, TWDB
 Patrick Lopez, TWDB
 Temple McKinnon, TWDB
 Jennifer White, TWDB
 Aaron Abel

Bobby Adams
Rebecca Andrews
Caroline Ask
Bruce Bodson
Erika Bridges
Mia Brown
Matt Bucchin
Stephanie Castillo
Matt Chastain
James Clarno
Brian Downing
Stephanie Griffin
Pamela Hannemann
Samantha Harn
Eric Hersh
Bret Higginbotham
Sam Hinojosa
Jeff Janecek
Lisa Lattu
Ryan Londeen
Chad Marbut

Ryan Murdock
Jennifer Nations
Hector Olmos
Michael Reedy
Scott Rushing
Tom Sankey
David Savage
Jay Scanlon
Bill Smith
Cory Stull
Philip Taucer
David Vaughn
Joe Zimmerman
Debbie Stickles
Raul Wong
Michelle Ellis
Amin Kiaghadi
Shaun Miller
Aaron Tuley
Bobby Whitson

**Meeting attendee names were gathered from those who entered information for joining the GoToWebinar meeting.

All meeting materials are available for the public at:
<http://www.twdb.texas.gov/flood/planning/regions/schedule.asp>.

1. AGENDA ITEM NO. 1: Call to Order

Matt Nelson called the meeting to order at 9:06am. A roll call of the planning group members was taken to record attendance and a quorum was established prior to calling the meeting to order.

2. AGENDA ITEM NO. 2: Welcome, Meeting Facilitation Information and Instructions

Matt Nelson and Kathleen Jackson welcomed members to the meeting.
Matt Nelson provided meeting facilitation information and instructions.

3. AGENDA ITEM NO. 3: Member Introductions

Each present voting and non-voting member of the Lower Brazos RFPG introduced themselves.

Reem Zoun introduced herself and the other supporting TWDB staff including James Bronikowski and Morgan White.

4. AGENDA ITEM NO. 4: Regional Flood Planning Overview Presentation

Matt Nelson and Reem Zoun presented an overview of the regional flood planning process.

5. AGENDA ITEM NO. 5: Discussion of group bylaws and consider adopting group bylaws

Matt Nelson presented the model bylaws provided by the TWDB for the RFPG to consider adopting and discussed the general bylaw requirements along with a summary of model bylaws voting requirements.

Matt Nelson opened discussion on adopting group bylaws.

The members discussed the number of voting members, and liaisons and non-voting members.

The members edited the bylaws to change the term "Model" to "Region 8 Lower Brazos" throughout, change the language under the secretary role to allow flexibility on meeting minutes responsibilities, change language to allow the group to elect the remaining officer positions at the next meeting, change the language to allow the next round of officer elections to take place in January of 2022, and add language to allow the adoption and amendment of the bylaws.

After discussion, the bylaws were edited to reflect the changes discussed by the voting members.

A motion was made by Brandon Wade to adopt the bylaws as amended here.

The motion was seconded by Sujeeth Draksharam.

The vote to adopt the group bylaws passed by a vote of 12 Ayes and 0 Nays.

6. AGENDA ITEM NO. 6: Consider nominating and electing regional flood planning group Chair or Interim Chair

Matt Nelson described the Chair/Interim Chair election process.

Matt Nelson opened the floor to nominations for the Chair or Interim Chair position.

A nomination of Brandon Wade as the Chair was made by Susan Alford.
A nomination of Alysha Girard as the Chair was made by Anthony Beach.

Matt Nelson closed nominations, confirmed the nominations and opened discussion.

Brandon Wade spoke regarding his willingness to serve as the Chair.

Alysha Girard stated she appreciated her nomination as the chair.

Brandon Wade received 8 Aye votes. Claudia Scott Wright, Anthony Beach, Andrew B. Earles, and Alysha Girard abstained from the vote. Brandon Wade was selected as the Chair of the Region 8 RFPG.

7. AGENDA ITEM NO. 7: Consider selecting a planning group sponsor to act on behalf of the regional flood planning group

Matt Nelson opened the floor to public comments. No public comments were given.

Matt Nelson listed the entities that had expressed interest in serving as the Lower Brazos RFPG's planning group sponsor. These interested entities included:

Bell County

Brazos River Authority

Brandon Wade opened the floor to discussion.

Matt Phillips stated that the Brazos River Authority (BRA) would be happy to be the sponsor.

A motion was made by Alysha Girard to select Brazos River Authority as the designated planning group sponsor for Lower Brazos RFPG.

Glenn Lord seconded the motion.

The vote to select Brazos River Authority as the planning group sponsor to act on behalf of the RFPG passed by unanimous consent.

8. AGENDA ITEM NO. 8: Consider additional, region-specific public notice requirements, if any, that might be necessary to ensure adequate public notice in the region per 31 Texas Administrative Code §361.12(3).

Matt Nelson described existing notice requirements and opened discussion on identifying additional, region-specific public notice requirements.

Matt Nelson opened the floor to public comments.

No public comments were given.

The members discussed current and potential additional notice requirements.

A motion was made by Sujeeth Draksharam to adopt the current public notice requirements.

The motion was seconded by Gary Spicer.

The motion to adopt the current public notice requirements passed by unanimous consent.

No actions were taken. Matt Nelson closed discussion on AGENDA ITEM NO. 8.

9. AGENDA ITEM NO. 9: Consider authorizing the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG

Brandon Wade opened discussion on authorizing the RFPG sponsor to apply for grant funds and to enter into a contract with the TWDB on behalf of the RFPG.

The members discussed the current timeline proposed by the TWDB; the Brazos River Authority's timeline and next meeting date; and contract dates and requirements.

A motion was made by Gary Spicer to authorize the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG.

The motion was seconded by Alysha Girard.

The vote to authorize the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG passed by unanimous consent.

10. AGENDA ITEM NO. 10: Discussion of necessary additional voting and non-voting positions that may be needed to ensure adequate representation from the interest in the region

Matt Nelson provided background information on the agenda item.

Brandon Wade opened the floor to public comments.

Brett Higginbottom stated that the U.S. Army Corps of Engineers has experience relevant to flood planning. He asked for consideration for one of his staff members to be a non-voting member to help with the process and be a resource.

Brandon Wade opened discussion additional voting and non-voting positions that may be needed to ensure adequate representation from the interest in the region.

The members discussed adding the U.S. Army Corps of Engineers as a non-voting member; and adding a river basin liaison to coordinate with Region 7.

No actions were taken. Brandon Wade closed discussion on AGENDA ITEM NO. 10.

11. AGENDA ITEM NO. 11: Receive general public comments (Public comments limited to 3 minutes per speaker)

Matt Nelson opened the floor to public comments.

No public comments were given.

12. AGENDA ITEM NO. 12: Consider date and agenda items for next meeting

Brandon Wade opened discussion to consider the date and agenda items for the next meeting.

After discussion, Brandon Wade stated that the next meeting will be on December 10, 2020 at 10AM.

Potential agenda items include: an approval of these minutes, nominations of a vice chair and secretary,

nominations for executive committee members and sponsor responsibilities including a RFPG website and contract details.

13. Adjourn

A motion was made by Sujeeth Draksharam to adjourn.

The motion was seconded by Glen Lord.

The meeting adjourned at 11:24 AM by Brandon Wade.

Approved by the Region 8 Upper Brazos RFPG at a meeting held on December 10, 2020.

Matt Phillips

MATT PHILLIPS, SECRETARY

BrandonWade

BRANDON WADE, CHAIR

Signature: 
Matt Phillips (Jan 8, 2021 11:39 CST)

Email: matt.phillips@brazos.org

Signature: 
BrandonWade (Jan 10, 2021 19:02 CST)

Email: bwade@gcwater.org

Region 8 Meeting Minutes - October Meeting

Final Audit Report


2021-01-11

Created:	2021-01-07
By:	Pamela Hannemann (pamela.hannemann@Brazos.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMBuAJmrXkCp8bSggDXI8Rozws5ufeddG

"Region 8 Meeting Minutes - October Meeting" History

 Document created by Pamela Hannemann (pamela.hannemann@Brazos.org)

2021-01-07 - 4:16:07 PM GMT- IP address: 24.155.182.72

 Document emailed to Matt Phillips (matt.phillips@brazos.org) for signature


2021-01-07 - 4:17:05 PM GMT

 Email viewed by Matt Phillips (matt.phillips@brazos.org)

2021-01-07 - 4:18:03 PM GMT- IP address: 70.121.101.58

 Document e-signed by Matt Phillips (matt.phillips@brazos.org)

Signature Date: 2021-01-08 - 5:39:51 PM GMT - Time Source: server- IP address: 174.197.72.226

 Document emailed to BrandonWade (bwade@gcwater.org) for signature

2021-01-08 - 5:39:52 PM GMT

 Email viewed by BrandonWade (bwade@gcwater.org)

2021-01-11 - 1:01:37 AM GMT- IP address: 98.197.169.242

 Document e-signed by BrandonWade (bwade@gcwater.org)

Signature Date: 2021-01-11 - 1:02:33 AM GMT - Time Source: server- IP address: 98.197.169.242

 Agreement completed.

2021-01-11 - 1:02:33 AM GMT